



ROTTERDAM AHOY

LEASE REGULATIONS

Rotterdam Ahoy

Appendix to the General Terms and Conditions of Lease v2 2026

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I - Introduction

Welcome to Rotterdam Ahoy! In the coming period, you will regularly have discussions with your project manager within Ahoy to ensure that all matters pertaining to your event are properly dealt with. The event must comply with the law, permit/licence conditions, and regulations set out in this document.

As a lessee, you have undertaken to obtain all permits/licences required and comply with the permit/licence conditions, statutory regulations, these lease regulations and all other regulations, including the company rules, instructions of (employees of) Ahoy and instructions of the authorities. You are also responsible for ensuring that third parties who are on the Ahoy site because of your event, (such as invitees, visitors, exhibitors, suppliers and and other companies contracted) also comply with the statutory and other regulations referred to. This document was also drawn up to enhance safety and prevent damage.

These “Lease Regulations” include the most common and relevant regulations, current legislation and regulations and permit/licence conditions (subject to alteration).
- National law and regulations;
- Regional law and regulations;
- Additional lease regulations and instructions from Ahoy.

For example:
- The Dutch Alcohol Act, including NIX18;
- The Dutch Tobacco Act;
- The Dutch Opium Act;
- The Dutch Environmental Management Act and Ahoy’s environmental permit;
- The Dutch Noise Abatement Act;
- Ahoy’s licence under the Dutch Licensing and Catering Act;
- Ahoy’s operating permit;
- Rotterdam’s general municipal byelaws;
- Covid-19 (temporary measures) Act;
- Emergency ordinance
- The fire safety byelaw and Ahoy’s occupancy permit;
- The Dutch Private Security Organisations and Detective Agencies Act;
- The Netherlands Food and Consumer Product Safety Authority;
- Directives RIVM (National Institute for Public Health and the Environment, Ministry of Health, Welfare and Sport)

Depending on the activities that take place during the event, other Acts may also apply or permits/licences and/or exemptions may have to be applied for in connection with, for example:
- The Dutch Betting and Gaming Act and licences under this Act.
- Intellectual property rights and Buma/Stemra and SENA payments.
- The Dutch Fireworks Decree and fireworks permits.
- The Dutch Aviation Act and certificates of no objection for the take-off and landing of a helicopter, hot air balloon or drone.
- Events that are not within the scope of the current environmental permit of Ahoy or Ahoy’s operating permit.

These lease regulations give you a complete overview of the preconditions for participating in or organising an Event at the Ahoy safely and in accordance with the relevant laws and regulations.

II - Applicability of the Lease regulations and legal framework

1. Applicability of the lease regulations

It is the responsibility of every lessee to properly inform its staff and/or other natural or legal persons used by it about the relevant legislative provisions and the regulations forming part of them, in so far as these relate to activities in and/or the time spent at Ahoy.

These lease regulations are periodically revised, so that they continue to comply with applicable laws and regulations. The most recent version on the website of Ahoy is the valid text. Ahoy will decide on all matters for which the rules and regulations make no provision or in which they are considered unclear.

These lease regulations have also been drawn up in English. In the event of manifest inconsistencies or ambiguities, the Dutch text of the Lease regulation (huurvoorschriften) will be decisive. The law of the Netherlands applies in all circumstances. All rights reserved by Ahoy.

2. Legal framework

Visitors present in Ahoy are there at their own expense and risk. Ahoy is not liable for any form of damage and/or loss of goods, tools or possessions. Nor is Ahoy liable for any personal injury, unless there has been intent or gross negligence on its part. For more details, reference should be made to:

- the House Regulations and/or
- Handbook work Safely.

III - Run-up to the event

3. Provision of information about the event on time

During the meeting between Ahoy and the lessee, agreements shall be made regarding a wide variety of subjects. At least six weeks prior to the start of the first day of build-up and to the extent applicable, agreements must be in place regarding:

1. The name of the event.
2. The name of the organiser.
3. The date/dates of the event.
4. The dates of build-up and de-rig.
5. The number of visitors expected.
6. The programme of the event.
7. A scenario of the event.
8. A detailed floor plan of the event for the fire service.
9. A list of the responsible persons.
10. Playing (background) music, Buma/Stemra and SENA.
11. Serving alcohol (NIX18).
12. Selling food and other products.
13. Stands and activities at the stands.
14. Temporary structures and the materials used.
15. Cleaning and waste disposal.
16. Setting off fireworks.
17. flying with drones
18. Visual and audio recordings.
19. Advertising.
20. Merchandising.
21. Ticket sales/ticketing.
22. Checking admission tickets.
23. Cloakroom.
24. Toilet facilities.
25. Assistance with respect to parking.
26. Hiring hostesses.
27. Catering.
28. Build-up and de-rig.
29. The deployment of security personnel and use of security measures.
30. The deployment of health and safety officers.
31. First aid
32. All permits/licences and exemptions that are required or that have been granted in relation to the event.

On the case of a very large event, the following plans must be submitted to Ahoy in digital form eight weeks before the event:

33. A security plan.
34. A parking and transport plan.
35. A plan to prevent noise nuisance and other kinds of nuisance.
36. A contruction book and certification of the temporary (technical) building construction.

If changes occur in the agreements made, the lessee and Ahoy must discuss the matter.

IV - Permits/licences

Activities for which permits/licences and/or exemptions are required may only take place if the permits/licences and/or exemptions concerned have been obtained and may only take place in accordance with the conditions attached to the permit/licence and/or exemption concerned. A copy of the permit/licence and/or exemption document must be in Ahoy's possession at least six weeks prior to the start of the event.

4. An occupancy permit (a fire service permit)

Ahoy has an occupancy permit that classifies a few standard layouts in Ahoy spaces as fire safe.
In the event that the lessee wishes to use a different layout that affects the use of the building as an event location, then this must be discussed with Ahoy. Ahoy and the local autohrities must grant its approval. An example that can affect the use of the building is blocking an escape routes and/or emergency doors. Ahoy has various spaces that can be rented. Every space has its own visitor capacities. The rented space must be suitable for the number of expected visitors in combination with desired layout in the space..

Floor plans the evenet must meet the following conditions:

1. The floor plans must provide a clear overview of the internal and external composition of the part of Ahoy to be used in accordance with the application.
2. The complete set of floor plans must be in Ahoy's possession in digital form for use by the project management department at least six weeks prior to the start of the lease period.

The floor plans can be downloaded at www.ahoy.nl/login. The login data can be obtained from the projectmanager.

5. Event licence

For most events in Ahoy, an event licence is not required because the events are within the scope of Ahoy's 'regular' use. An event licence is required, however, for very large events or for events that largely take place in the outdoor areas of the Ahoy site.

If an event licence is required, it shall be applied for in cooperation with Ahoy. An event licence must be applied for at least six months prior to the start of the event from the municipal authority of Rotterdam (Department of Safety). In general, an event licence can be obtained using the information referred to in section 3. The event licence issued may prescribe further regulations with which the event must comply. The projectmanager is familiar with specific regulation. A copy of the licence obtained must be in Ahoy's possession at least six weeks prior to the start of the event.

6. Building permit and/or demolition permit

If a building activity, which in this context includes building, converting or demolishing, is necessary for an event, a building or demolition permit may be required by law, for example if temporary halls must be built. Temporary structures for which a building permit is required may only be built by a recognised company.
Note: temporary building constructions will be discussed in the management meeting with local authorities.

The rules governing building activities and the performance of building and/or conversion work in a safe manner are extremely complex. Such building activities must therefore be performed by a recognised building company or under circumstances determined by Ahoy, and may only take place in consultation with Ahoy.
A copy of the building permit obtained must be in Ahoy's possession at least six weeks prior to the start of the event.

7. Licence under the Dutch Betting and Gaming Act

A licence under the Dutch Betting and Gaming Act is in principle required for all games of chance, which include bingo, games based on a wheel of fortune and lotteries. There are a couple of important exceptions.
A licence is not required in the case of small games of chance that award a prize package of up to EUR 4,500 or in the case of promotional games of chance that award a prize package of up to EUR 100,000, provided that the provisions of the Code of Conduct for Promotional Games of Chance 2014 are complied with. A licence is also not required in the case of a competition of an artistic, academic or technical nature that awards a prize of up to EUR 2,300.

Games of chance may only be organised in consultation with Ahoy. A copy of the licence obtained must be in Ahoy's possession at least six weeks prior to the start of the event.

8. Fireworks permit or notification

Ahoy's environmental permit stipulates that during incidental events (incidental business operations) on the Ahoy outdoor area, professional fireworks are not permitted to be lit.

If an organizer wishes to sett of fireworks indoors during an event (theater fireworks), this can only be allowed in consultation with Ahoy and after permission. This is only permitted if the organizer has has hired an expert pyrotechnicians with personal certificates employed by recognized fireworks companies with the correct application permit, exemption and insurance. The recognized fireworks company, which is hired by the organizer, is legally obliged to apply for a notification or permit. The permit may specify further regulations that the event must comply with.

A copy of the permit obtained must be in Ahoy's possession at least six weeks prior to the start of the event.

Ahoy does not have a permit or facility for (temporary) storage of fireworks. Storage must be arranged with a specialized company that has the correct permits. The event organizer, in consultation with the chosen expert pyrotechnicians, must arrange for (temporary) storage off-site (i.e. off the Ahoy outdoor area).

9. Certificate of no objection for helicopters

A certificate of no objection from the mayor of Rotterdam is required for a helicopter to be allowed to land or take off in the city. Further conditions, including obtaining the permission of Rotterdam The Hague Airport, must be met to obtain this certificate. These further conditions must continue to be met also after the certificate has been obtained. Helicopters may only be used in consultation with Ahoy.

A copy of the certificate obtained must be in Ahoy's possession at least six weeks prior to the start of the event.

10. Certificate of no objection for balloons

A certificate of no objection from the mayor of Rotterdam is required for a hot air balloon or a tethered balloon to be allowed to land or take off in the city. Further conditions must be met to obtain this certificate. These further conditions must continue to be met also after the certificate has been obtained.
Balloons may only be used in consultation with Ahoy. A regular supplier of Ahoy can be engaged in this regard.

A copy of the certificate obtained must be in Ahoy's possession at least six weeks prior to the start of the event.

11. Flying with drones

Flying with a drone (Unmanned Aircraft Systems, UAS) is regulated by law. Flying with a drone in only permitted if the laws and regulations are met, as well as the requirements below.

Outdoor flights with drones:
The Ahoy complex is located in a NO Fly Zone.
Flying with a drone is only permitted if the competent authorities have granted permission and all applicable regulations are met.

Indoor flights with drones are subject to the following rules:
Flying inside with a drone is considered by Ahoy as flying for commercial or buniness purposes, with the corresponding regulations applying.
Flying a drone indoors is entirely at the own expense and risk of the lessee / organizer. The lessee / organizer is fully responsible for safety. Due to the higher risk of accidents caused by limited space and the presence of people, special attention to safety is required. For this reason, Ahoy has established rules that make drone flights possible under certain conditions.

- The drone may only be used after approval by the lessee / organization of the event.
- Flying must take place on the basis of at least a two-man formation (pilot and supervisor / spotter (safety assistent)), who must remain in direct contact with each other at all times.
- The pilot must be certified, registerd, trained and have the comentency credentials.
- The drone must have the correct conformity marking (CE classification) for the relevant category of use.
- the maximum weight of the drone is 248g.
- the drone must have propeller protection and be properly maintained.
- The drone pilot must maintain full control of the drone at all times.
- Flights must be conducted within visual line of sight (VLOS).
- Te drone may not fly higher than the underside of the roof structure.
- The frequencies used to operate the drone must not cause interference with other critical frequencies, such as C2000, mobile telecommunications and radio.
- The pilot / operator and the organizer / lessee must have adequate (liability) insurance that covers all possible damage resulting from drone use.

Control of compliance and liability:

- If administrative measures or fines are imposed by enforcement authorities due to actions or omissions by the organizer/lessee and/or the organization/person responsible for operating the drone, Ahoy is entitled to recover the full amount of such fines from the organizer/lessee.
- The organizer/lessee may be held liable towards visitors for damage caused by drone use, even when the activity has been outsourced to a third party. The organizer/lessee must take out sufficient insurance to cover such liability.
- Ahoy accepts no liability whatsoever for damage or fines resulting from the use of drones.
- The organizer/lessee indemnifies Ahoy against all claims from third parties and/or visitors in this regard.

12. Buma/Stemra and SENA

The lessee, participant of an event or other involved partie is responsible to comply with the regulations regarding the intellectual property rights. Because of intellectual property rights, permission is required or a payment must be made to the authors and performing artists concerned to play and sell music. Buma/Stemra and the Foundation for the Exploitation of Neighbouring Rights (SENA) can be contacted for the purpose of making this payment.

V Legislation and regulations

13. Dutch Tobacco Act

A general non-smoking policy has been in force. Smoking, including E-smoking, is only permitted in the (open air)spaces that are specifically marked as smoking areas and on the outsite area of Ahoy.

In addition, the Dutch Tobacco Act states the following:

1. The sale of tobacco and tobacco products to persons under the age of 18 is prohibited;
2. The sale of E-cigarattes to persons under the age of 18 is prohibited;
3. It is not allowed to display tobacco and tobacco products.
4. Tobacco products may not be distributed for free and may not be sold in Ahoy;
5. A ban on advertising tobacco products, e-cigarettes and refills;
6. Smoking areas in buildings are prohibited.

The lessee must comply with the obligation to establish, indicate and enforce the smoking ban as laid down in Article 10, paragraph 1, under b, c, and e of the Dutch Tobacco. If a competent authority observes any breach in the Lessee's enforcement of and/or compliance with the Dutch Tobacco Act as a result of which a financial penalty is imposed on Ahoy, Ahoy shall be entitled to recoup this financial penalty from the Lessee.

14. Dutch Opium Act

Under the Dutch Opium Act, selling, delivering, supplying, transporting or being in possession of soft and/or hard drugs on the Ahoy site is prohibited/a punishable offence. In the event of doubt on the part of the lessee as to whether a certain substance can be considered a drug, the lessee must ask Ahoy for a definite answer. At the lessee's request, Ahoy shall provide a copy of List I (hard drugs) and List II (soft drugs) of the Dutch Opium Act. These lists can be used to determine which drugs are prohibited.

Despite the fact that ketamine is not (yet) covered by the Dutch Opium Act, Ahoy prohibits the sale, delivery, provision, transport, possession or presence of ketamine on the Ahoy site and/or in the Ahoy complex.

15. Compliance with and enforcement of the Dutch Alcohol Act

Regarding compliance with and enforcement of the provisions of the Dutch Alcohol Act (formerly known as the Dutch Licensing and Catering Act), Ahoy has - to the extent this is necessary and applicable to the Lessee's relevant event or trade fair - drawn up guidelines to ensure compliance with the aforementioned Act in respect of serving alcohol to minors.

The Lessee shall be obliged to organise and guarantee compliance with the Dutch Licensing and Catering Act in accordance with these guidelines. In this context, the Lessee shall be fully responsible for both the enforcement and compliance.

1. Alcohol may only be served to persons aged 18 or over.
2. Persons under the age of 18 are not allowed to buy or possess alcohol.
3. Alcoholic beverages may not be sold/provided to persons under the age of 18 by visitors who are aged 18 or older.
4. In the event of doubt about a visitor's age, the Lessee must verify the age of the visitor concerned by means of a valid identity document.

5. The Lessee's personnel must be 18 or older. Supervisors must be at least 21 and must be present during the event.
6. Supervisor are not allowed to be placed under legal guardianship during the event;
7. Personnel have sufficient knowledge and understanding of social hygiene;
8. Every price list must display the NIX18 logo.
9. The alcoholic beverages served must be consumed at the location of the event.
10. Ahoy reserves the right to stop selling and providing alcoholic beverages if improper acts or an inadequate level of checking are observed.
11. If a competent authority observes any breach in the Lessee's enforcement of and/or compliance with the Dutch Alcohol Act as a result of which a financial penalty is imposed on Ahoy, Ahoy shall be entitled to recoup this financial penalty from the Lessee.
12. If the lessee organises a trade fair and provides a trade fair manual, this shall contain a mandatory reference to the Dutch Alcohol Act regarding the serving of alcohol and the obligation of exhibitors to perform an age check before serving alcohol to visitors to their stands.
13. At all times, the Lessee is responsible for ensuring the exhibitors comply with the rules and regulations stipulated in the prevailing Dutch Alcohol Act. Should it become apparent that this compliance is not being observed, the Lessee shall be liable for any penalty imposed by a competent authority.

16. Exemption to serve alcohol without a licence

It is not allowed to bring and consume (during work) alcoholic beverages.

Ahoy has a licence under the Dutch Alcohol Act. If the lessee wishes to serve alcohol during the event or make serving alcohol possible for others, such as sponsors or exhibitors, or if alcohol will be served in the outdoor areas, the lessee will have to request permission from Ahoy. If Ahoy has given its express permission for such provision, the lessee may provide low-alcohol beverages subject to compliance with and enforcement of the Dutch Alcohol Act (see Section 15).

The lessee must comly with the following regulations:

1. Selling and/or providing alcoholic beverages that are offered at stands in closed containers or sealed packaging as samples are/is prohibited.
2. Selling and/or providing high-alcohol beverages are/is prohibited. Only low-alcohol beverages (up to 15% alcohol) are permitted. Selling or giving away high-alcohol beverages is prohibited.
3. A high-alcohol beverage that is mixed with a soft drink is a low-alcohol beverage if it was mixed at the supplier's business and supplied as a mixed beverage in cans and bottles.
4. If Ahoy is the only provider of alcoholic beverages, high-alcohol beverages may be served by Ahoy within the building.
5. Serving alcoholic beverages at the stand is permitted provided that the alcoholic beverages are consumed at the stand.
6. A person who has received an alcoholic refreshment for free may not enter a different space carrying this refreshment.
7. The event organised by the lessee is temporary in nature (a maximum of 12 days).

Alcoholic beverages are provided under the direction and supervision of Ahoy Horeca B.V. Providing alcoholic beverages is only permitted in consultation with Ahoy. Ahoy remains responsible for the provision of alcoholic beverages.

17. Provision of consumables

The lessee may not provide consumables, also not in the form of samples, during an event unless Ahoy has given its permission for such provision. Ahoy prohibits the free provision of consumables and/or samples that were not obtained through Ahoy.

If Ahoy has granted permission, the lessee is permitted to provide consumables. Ahoy points out that the provision of foods is subject to provisions of the Commodity Inspection Department, the Netherlands Food and Consumer Product Safety Authority and the Special Laws Department of the Rotterdam Police.

18. Plastic

There is a ban on the use of single-use plastic. This specifically concerns the following plastic products:

- cotton swabs,
- cutlery,
- plates,
- straws, unless they fall within the scope of Directive 90/385/EEC or Directive 93/42/EEC. There is an exception for the use of straws for medical purposes.
- stirrers,
- balloon sticks and balloons,
- sanitary towels, tampons, insertion sleeves for tampons,
- wet wipes,
- tobacco products with filters, loose filters for use in combination with tobacco products,
- single food packs,
- drinking cups,
- beverage packaging and beverage bottles incl. caps and lid of max 3 liters,
- light plastic carrier bags, plastic bags and wrappers.

Ahoy and the lessee will discuss this in order to determine how the regulations will affect the event. Together the lessee and Ahoy makes agreements about which additional measures must be taken in order to be able to comply with the legislation and regulations.

VI – Regulations health, welfare, safety and environment

19. HACCP

All steps taken in the preparation of foods and beverages must comply with Hazard Analysis Critical Control Point (HACCP) regulations. At the lessee's request, Ahoy shall provide a copy of these regulations.

20. Regulations pertaining to allergens

Operators of catering establishments have been required by law to be able to orally provide allergen-related information to guests in the case of products that are not pre-packaged. The lessee must comply with the regulations pertaining to allergens. Information concerning the allergens in the products offered must be available to guests at all times during the event. Where necessary, Ahoy shall carry out checks to ensure that this is the case.

21. Risks of infection/contagion and epidemics/pandemics

Parties should comply with all the legislation, emergency ordinance, reasonable guidelines and instructions (from Ahoy) about preventing and combating the risks of infection and contagion. The cooperation requested in serious situations may consist of making the name and address particulars of the participants and/or visitors available to Ahoy. The purpose is either to enable Ahoy to contact such persons because of the gravity of the situation or to enable the lessee to fulfil its obligation to contact all participants directly with a message formulated by Ahoy about a serious situation. In such a situation, each party is expected to cooperate fully with whatever acts and activities need to be undertaken by order of the authorities to prevent and/or combat the risks of infection and contagion.

22. Use of water (prevention of Legionnaires' disease)

Water atomisation is prohibited. Exhibiting with open, flowing or spraying water is prohibited unless the following conditions are met:

1. Companies that wish to make use of water, in any way whatsoever, must obtain this water from Loodgieters en Installatiebedrijf D. van der Laan B.V. (hereinafter 'Van der Laan'), Ahoy's preferred supplier. Van der Laan only uses water from Ahoy's pipe system.
2. All open water systems (ponds, whirlpool baths and fountains, for example) must at all times, regardless of the temperature, contain at least 0.3 milligrams of active chlorine per litre of water (the effectiveness of chlorine depends on the pH value). As an alternative to chlorine, other disinfection methods may only be used if Van der Laan has given its express permission for such use. Van der Laan shall check the chlorine concentration on a daily basis.
3. With the exception of steam humidifiers, the use of air humidifiers is prohibited.
4. Water from fire hoses may never be used except for the purpose of extinguishing.

Exceptions:

The chlorination requirement shall not apply to water basins that contain fish or other live animals for exhibitions only after Van der Laan has approved the exception. Sprayers, fountains and all systems that cause or that could cause the formation of an aerosol may not be used in these water basins and are strictly prohibited.

Only very rarely Van der Laan can grant permission for atomisation. If there is the slightest doubt as to whether the safety of visitors, employees, organisers and

exhibitors can be guaranteed, however, the application is rejected. The lessee must meet the following minimum requirements:

1. The application must be in Van der Laan's possession five weeks prior to the exhibition or event;
2. Equipment must be inspected and certified by an independent, certified agency (KIWA, for example);
3. The lessee must be able to show a logbook concerning the status of the filter and/or UV lamp;
4. Before it is connected in Ahoy, the equipment must be physically shown to Van der Laan employees.

Inspections:

Ahoy reserves the right to take additional measures to protect itself and the persons present on the Ahoy site and ensure a safe environment. Unless otherwise stated, Van der Laan shall act as the inspection body on behalf of Ahoy. Each lessee/participant must cooperate in all tests, sampling and inspections carried out by or on behalf of Ahoy, the organiser of the event or exhibition and official bodies.
The lessee/participant must be aware that unannounced inspections may be carried out by the Environmental Protection Inspectorate, for example, in the context of preventing Legionnaires' disease.
Exhibitors who have not complied with the regulations pertaining to the prevention of Legionnaires' disease and/or the precautionary measures may be removed from the exhibition or event if an improper use of water is observed.

23. Hazardous substances and materials

The use of hazardous substances should be avoided, the use of sustainable alternatives is urgently recommended. Ahoy must be contacted if the following hazardous substances and materials are to be used, stored and exhibited. Only materials that comply with NEN standards may be used. Ahoy may prohibit the use of these substances and materials.

1. A spray system in respect of which the release of toxic sprays/gases is a possibility.
2. Highly flammable and flammable or explosive materials and/or liquids.
3. Devices that emit ionising radiation (a permit under the Dutch Nuclear Energy Act may be required).
4. Goods that present a radiation hazard or that are radioactive sources (a permit under the Dutch Nuclear Energy Act may be required).
5. Laser light (see Article 58).
6. Bottles containing compressed gases (see also: Exhibiting with ovens, griddles and deep fryers and Article 54: Use of gas bottles (see article 55)).
7. Chemical waste.

24. A number of fire regulations to limit the risk of fire

1. Stands, walls, wall coverings, decorative items and props must be made of materials/substances that are sufficiently fire-resistant.
2. For stand walls, wood, triplex or hardboard that is at least 5 cm thick is recommended. Walls made of textile material that are not reinforced by hard material behind the display side are prohibited.
3. The use of combustible substances and materials, such as soft board material, combustible plastic, paper, cardboard, textile material and foam panels, is only permitted if these substances and materials have been impregnated with a fire-retardant agent. A certificate issued by a recognised impregnation company to

verify that the materials have been impregnated must be present at the stand at all times.

4. Upholstery materials, decorative items and props must be kept away from spotlights and heat-producing equipment and the like.
5. Open fires at the stand are prohibited. Devices, heaters, hearths, candles, tea lights and other items that result in a naked flame or naked flames being present at the stand are likewise prohibited.
6. The spaces behind the stands may not be used to store packaging materials.
7. The ends of covers of counters and tables and the like, whether of cloth or some other material, must be at least 10 cm above the floor.
8. Stands that are closed by walls on four sides must comply with additional fire regulations.
9. Glass panels in the walls of a stand may only be made of security or reinforced glass.
10. If chairs are placed, there must be sufficient space between the chairs and there must be a sufficient number of aisles. In addition, the aisles must be sufficiently wide.
11. Building an additional storey or additional storeys is prohibited unless Ahoy has granted permission for an additional storey or additional storeys and the required permits have been obtained.
12. Temporary building structures larger than 150m2, must also be equipped with a mobile fire alarm system. Construction books of such building constructions must be available at all times. These construction books can be checked by Bouw- en Woningtoezicht (local authorities). See also under 6. Building permit and/or demolition permit
13. There is a sprinkler installation and smoke detection installation in the complex. It is not permitted under the relevant installations to install screens such as ceilings or other objects that shield the installations without additional fire extinguishing agents and smoke detection. Exceptions to this only apply if the following requirements can be met:
    • The total area of a hall may be covered for a maximum of 30% (70% must remain free/open) and comply with the following point;
        - A connected covering may not exceed a surface of 150m2 and a space of 2.5m must be kept free all around.
    • when using sprinkler cloth with certificate number G 413019, no restrictions/additional requirements apply.

    The permitted sprinkler cloth with certificate number G 413019, which is issued by VdS to Pongs Textil GmbH must be used in the Ahoy complex. This sprinkler cloth has been approved by the authorities, through tests and certificates, and is registered in the fire safety documents belonging to the venue. The following instructions must be obeyed regarding the use of the sprinkler cloth:
    - Surfaces larger than 30 m2 need additional attachment construction so that the free hanging surface never exceeds 30 m2.
    - The sprinkler cloth must hang at least 1m below the sprinkler heads / sprinkler installation. The sprinkler cloth can also be used under the smoke detection installation.

Supplier of the sprinkler cloth is:
Van Straaten
Schipholweg 939
2143 CE Boesingheliede

Contact:
Ron Lopes Cardozo
Senior Key Account Manager

phone +31 (0)6-25 63 68 69
mail ron@vanstraaten.com

In case of any other forms of shielding/walling which may obstruct smoke to reach the smoke detectors, additional smoke detection must be arranged (mobile smoke detectors).

25. Climate and environment

Events should be organized as sustainably as possible. Sustainability means awareness about the environment in a broad sense. This includes responsible circular handling of material use, waste reduction measures, separated waste flows and environmental pollution (soil contamination).
The lessee is responsible (and liable) for the prevention of (environmental) damage.

26. Safety checks

Prior to, during and after the event, different persons or agencies, such as, but not limited to, the health and safety officers, the Netherlands Food and Consumer Product Safety Authority, Installatiebedrijf D. van der Laan B.V. and local authorities, may carry out safety checks. Each lessee must cooperate in these safety checks.

27. Work Safely

Work in and around the Ahoy complex must be carried out in accordance with the guidelines drawn up in these Lease regulations as well as in accordance with the guidelines drawn up in the Handbook for working safely.

VII - Access to and the safety of the event

28. Opening and closing times

The following permitted opening hours apply to Ahoy and RACC, with a distinction being made between indoor and outdoor activities:

- Indoor activities, night catering: from Monday to Sunday from 00.00 am to midnight (24/7) in accordance the APV, article 2:29, 2nd paragraph;
- Outdoor activities, evening catering: from Sunday to Thursday from 07:00 to 01:00 and on Friday and Saturday from 07:00 to 02:00 in accordance with the APV, article 2:29, 3rd paragraph. Outdoor activities can only take place in combination with indoor activities.

Only in a few exceptional cases a year, which must be discussed with Ahoy well in advance, it is possible to deviate from the standard business hours. Build-up and de-rig may take place outside the standard business hours, however.

All activities that take place in the indoor or outdoor area must fit within the environmental permit issued.

29. Square entrance Ahoy / Ahoy's front area

In principle, it is not allowed to place a terrace or stands on the square entrance to Ahoy. If it is agreed in consultation with Ahoy and the local authorities that a terrace or stands may be placed on the square, this must be part of an event organized by the lessee in the indoor part of Ahoy and/or RACC/RTM Stage. However, if stands or a terrace are placed, the area must be fenced off, seats will be created and refreshments will be consumed on site. Further agreements must be made with the project manager who is familiar with the specific requirements, regulations and restrictions.

30. Maximum number of persons permitted

The maximum number of persons (visitors, organisers, security personnel, exhibitors, catering personnel and so on) who may be present in the leased space depends on the locations leased and the layout of these locations, and is determined by the Rotterdam-Rijnmond Safety Region (fire service). No more than 55,000 people are in any case permitted to be in Ahoy at the same time. The lessee must keep count of the number of persons present in the building. If the number of persons who wish to enter the building exceeds the maximum number of persons permitted, the persons in excess of the maximum shall be denied access.

31. Admission tickets

In general, admission tickets are not compulsory. If admission tickets are used, however, the following matters must be taken into account:

1. The admission ticket must state the name, date, time and location of the event.
2. The admission ticket must make reference to Ahoy's company rules.
3. The admission ticket must consist of two parts, the ticket itself and a counterfoil that can be scanned or detached by ticket inspectors.
4. An admission ticket or a sample admission ticket must be provided to Ahoy so that Ahoy is aware of how the admission tickets look like.

32. Record of (expected) visitors

On the instructions of the Rotterdam-Rijnmond Safety Region, the lessee must keep a record of the number of printed and sold admission tickets or registrations, or, if admission tickets are not used, the lessee must keep a record of the expected, approximate number of visitors. The lessee must be able to show the record concerned should Ahoy so demand. The number of printed admission tickets and/or registrations may not exceed the maximum number of visitors permitted for that event.

33. Rules of conduct and compliance with orders and directions given by staff of Ahoy

Directions or orders given by an authorised member of the staff of Ahoy must always be obeyed. Persons who decline to follow reasonable directions from the staff of Ahoy and are in violation of laws and regulations or the lease regulations/houserules of Ahoy may be denied access or removed from the site by authorised personnel of Ahoy.

34. Security

Adequate security must be in place for the event. Ahoy uses a security matrix that indicates the number of security personnel required for an event. This matrix is an integral part of Ahoy's permit/licence. Based on a number of event-related criteria and the security matrix, the Facility Services Department shall formulate advice pertaining to security.

Unless otherwise decided by agreement, Ahoy shall perform the security-related activities. If it is agreed that the lessee shall perform the security-related activities, the lessee must submit a security plan to Ahoy for approval by Ahoy at least six weeks prior to the first lease date. When submitting an application, in order to have the security done by an external security company, the lessee must take into account that this company must be on the shortlist of companies that are allowed to provide security in Ahoy. Ahoy charges a safety fee for the inspection, assessment, and enforcement of safety plans. The amount of the safety fee will be set in consultation with the lessee.

In addition, a security employee designated by Ahoy shall be a member of the security team. A number of security employees may also be required during the build-up and de-rig periods.

Security personnel must meet the requirements laid down in the Dutch Private Security Organisations and Detective Agencies Act.

If required by the nature, magnitude or complexity of the event, a security plan must be in Ahoy's possession at least six weeks prior to the start of the event.

If a terrorist threat applies, the costs of additional security shall be borne by the lessee.

35. Video surveillance

Cameras are present within Ahoy for the purpose of maintaining order and safety and for the protection of persons and property. In the event of disturbances or accidents, Ahoy will make images/recordings available to third parties, including the judicial authorities and the police. Camera surveillance is carried out in accordance with the GDPR. Visitors are made aware of this in, for example, the house rules.

36. Health and safety officers

When an occupancy notification is issued, the Rotterdam-Rijnmond Safety Region usually states that one or more health and safety officers must be present. Health and safety officers focus on compliance with the fire regulations and are deployed by Ahoy.

37. Emergencies

Ahoy has drawn up an emergency response plan. This plan can be obtained through the project manager. The plan sets out what must be done in the event of a fire, accidents, bomb threats and other emergency events. If there is (a risk of) an emergency, Ahoy will put this plan into practice. This might mean that the event has to be (partially) cancelled, an event room might have to be evacuated, or that an event room might have to be temporarily used for other purposes. The emergency response plan of the lessee must conform to the emergency response plan of Ahoy.

Depending on the size of the event, an emergency response team will be formed, which in addition to Ahoy will also include a representative of the lessee, which will be available throughout the entire event in order to participate in safety consultations with the competent authorities whenever necessary. The lessee has to inform the project manager in advance who will represent the lessee in the emergency response team, and what authorities this person will have. Ahoy has drawn up an “emergency response team checklist” for this purpose. The location of the emergency response team will be decided in further mutual consultation.

38. First aid

Employees of a first aid company must be present during an event. Under normal circumstances, two first aid providers are required at an event that is taking place in one of the halls. Ahoy engages an external company to provide first aid services.

VIII – NOISE LEVEL

Ahoy has an environmental permit that includes regulations regarding the noise levels. To prevent nuisance in the (residental) environment, the following noise levels for the regular or representative situation of the Ahoy complex must be observed.

39. Noise level indoor

To prevent noise nuisance in the residential and more general environment, live music and amplified sound must be discussed with Ahoy in advance.

At Ahoy, activities regularly take place at multiple locations (both indoors and outdoors) under the regular or representative situation. These activities can be organizational be linked (one event at multiple locations) or not linked (multiple events). In order to determine for Ahoy whether the noise limit values for the long-term average assessment level is met when using multiple locations for events, Ahoy uses a developed tool called Event Sound Ahoy (EgA).

40. Noise level Ahoy Arena and RTM Stage

The equivalent noise level as measured in relation to the audience and/or the front of house over a period of 15 minutes may not exceed 103 dB(A) resp. 117 dB(c).

41. Noise level halls

Due to the environmental permit conditions applicable to the Ahoy-complex, the lessee is required to consult with the Project Manager of Ahoy prior to the event regarding the maximum permissible noise levels in the leased hall(s). Ahoy contains 6 halls within the Ahoy-complex, for which different noise levels may apply.
Using the Event Sound Management Tool (EgA), the Project Manager will determine the maximum permissible noise level (expressed in dB(A) and dB(C)) for the relevant hall(s) to ensure compliance with the applicable noise level. The lessee shall at all times comply with the maximum noise levels.The lessee is not permitted to exceed the established maximum noise levels. If, during the event, it is determined that the noised levels exceed the applicable limits, the Lessee shall immediately reduce the noise level to the maximum level permitted.

42. Noise level incidental non-standard events

Within the environmental permit, Ahoy has the option to host some incidental non-standard events. These are events that occur occasionally and cause more nuisance to the environment. Separate regulations apply for each incidental non-standard event. The project manager is aware of the applicable noise standards and permitted noise levels in this regard. The projectmanager can discuss with you what is and is not allowed.

43. Monitoring noise levels

During the events in Ahoy the noise level must be measured and monitored by the lessee. If the noise levels are exceeded, the noise level must be reduced to the permitted levels.

44. noise levels LAr, LT, events indoor during the regular en representive situations

The long-term average assessment level (LAr,LT) caused by the indoor events and associated other activities (such as traffic movements, technical installations) within in the regular or representative situation is allowed. The

noise level of at the following immission points indicated in the table below do not exceed:

Vergunningsimmissiepunt (VIP)		Waarneem hoogte	Dag 07:00-19:00 uur	Avond 19:00-23:00 uur	Nacht	
					23:00-01:00 uur	01:00-07:00 uur
Nr	Omschrijving	[m]	[dB(A)]	[dB(A)]	[dB(A)]	[dB(A)]
1	Flat Zuiderterras 61-120	35	52	52	52	44
2,3	Woningen Oldegaarde 322-348	5	50	45	44	40
4	Woningen Struweel 3-9	5	50	45	43	40
5	Woning Casimirstraat 6 / scholencomplex	5	50	45	45	40
6	Flat Almstein 1-217	35	50	47	47	40
7	Flat Oldegaarde 242-260C	35	50	47	47	40
8	Ikazia ziekenhuis beddenhuis	32	50	48	48	40
9	Woningen Tulastraat 15-25	11	58	58	58	40
011	Scholengroep Driestar-Wartburg	15	54	54	-	-

When determining the noise levels, no operating time correction is applied.

45. noise levels LAr, LT, events outdoor during the regular en representive situations

The long-term average assessment level (LAr,LT) caused by the outdoor events and
associated other activities (such as traffic movements) within in the regular or representative situation is allowed. The noise level of at the following immission points indicated in the table below do not exceed:

Vergunningsimmissiepunt (VIP)		Waarneem hoogte	Dag 07:00-19:00 uur	Avond 19:00-23:00 uur
Nr	Omschrijving	[m]	[dB(A)]	[dB(A)]
1	Flat Zuiderterras 61-120	35	52	52
2,3	Woningen Oldegaarde 322-348	5	50	48
4	Woningen Struweel 3-9	5	50	49
5	Woning Casimirstraat 6 / scholencomplex	5	51	51
6	Flat Almstein 1-217	35	50	50
7	Flat Oldegaarde 242-260C	35	50	50
8	Ikazia ziekenhuis beddenhuis	32	50	50
9	Woningen Tulastraat 15-25	11	55	55
009	Scholengroep Driestar-Wartburg	5	54	54

46. noise levels during indoor and outdoor events at the same time

If in the regular or representative situation an indoor and an outdoor event take place at the same time, the highest of the noise limit values metioned in article 44 and 45 apply for the relevant 24-hour period.

47. noise levels LAmax, during the regular en representive situations

The maximum noise level (LAmax) caused by events in the regular or representative situation at the location of the the surrounding homes and other noise-sensitive buildings and sites in the area may not exceed:
- 70 dB(A) during the daytime period (7:00 AM - 7:00 PM);
- 65 dB(A) during the evening period (7:00 PM - 11:00 PM);
- 60 dB(A) during the night period (11:00 PM - 7:00 AM);

48. noise levels LWR,eq and LWR,max, events outdoor during the regular en representive situations

During outdoor events in the regular or representative situation, the equivalent immission-relevant sound power LWR, eq and the maximum immission-relevant sound power LWR, max of non-music sound sources at the outdoor locations, which are indicated in the table below, may not exceed:

Buiten-locatie	Omschrijving buitenlocatie (zie ook figuur 2)	Equivalent immissierelevant geluidvermogen (niet muziek) $L_{WR,eq}$ [dB(A)]	Maximaal immissierelevant geluidvermogen (niet muziek) $L_{WR,max}$ [dB(A)]
1	op het plein ten noorden van de entree van Ahoy	108	121
2	ten noorden van hal 1 (op P2)	118	131
3	ten zuiden van hal 1	117	133
4	ten zuiden van hal 2 en 4	117	133
5	ten westen van hal 6	108	119



IX – MOBILITY

49. Safety, nuisance-abatement, traffic and transport plans in the case of large events

In the case of a large and complex event, plans must be drawn up in cooperation with Ahoy to guarantee safety, deal with any emergencies that may occur, prevent nuisance and ensure that traffic to and from Ahoy and parking at Ahoy proceed smoothly. These plans must be in Ahoy's possession at least six weeks prior to the start of the event.

50. Transport

Ahoy encourages the use of public transport and other means of transport like the bicycle. Ahoy can easily be reached by public transport (metro and bus station nearby) and provides secure facilities for storing bicycles.

Public transport:
The metro goes via line D to Rotterdam CS and Spijkenisse or visa versa and via line E to The Hague CS - Rotterdam Slinge or vise versa. There is a good connections to the train to destinations in the Netherlands.
Various bus lines to and from various regional destinations also depart and arrive from the bus station.

Bicycle:
Rotterdam Ahoy encourages visitors to come by bicycle as much as possible and provides secure facilities for storing bicycles.

Highways:
The most important highways for the accessibility of Rotterdam Ahoy are the A29, A20, A16, A15, A13 and A4. There are various access routes to Rotterdam Ahoy. Rotterdam Ahoy has options for temporary signposting on the acces routes.

Air traffic:
Rotterdam The Hague Airport is located 6 km from Rotterdam Ahoy and offers a large number of scheduled connections to various destinations in Europe.

Organized transport:
For some events, organized transport must be used. This concerns events (which last until the early morning until 4 a.m. or 7 a.m.) for which no timely/nightly public transport can be arranged. In that case, the organizer/lessee may be obliged to use organized bus transport. A parking space (to allow visitors to get in and out) will be designated in the Rotterdam Ahoy car park for these buses and also a place where the buses must temporarily park until the event has ended.

51. Parking

Ahoy's car park has spaces for 2,000 cars. If Ahoy's parking capacity is insufficient, a suitable solution shall be found, for example by making parking spaces available, if possible, in the Ahoy halls or by making parking facilities relatively close to or further away from Ahoy available.

A parking supervisor must be present from the time at which the visitors start to arrive at Ahoy to the time at which the visitors have left Ahoy. If the halls are used for the indoor parking of cars and other vehicles, a parking supervisor must be present in each hall. The supervisor must know how to guide drivers and be aware of the action that

must be taken should dangerous situations or other emergencies occur. Unless otherwise determined by agreement, the parking supervisor shall be an Ahoy employee. Parking vehicles indoors is only permitted in consultation with Ahoy.

X – Exhibiting and activities requiring permission

52. Exhibiting with firearms and/or swords/knives

It is not permitted (it is prohibited) in Ahoy to display weapons in the broadest sense of the word on the stands, or to trade or sell weapons to the visitors on the stands. If Ahoy discovers that the lessee and/or the exhibitors of the lessee are guilty of a breach of this prohibition, Ahoy shall have the right to demand that the lessee denies the relevant exhibitor access to the trade fair/the event, and/or to order him to remove its stand materials and articles immediately. Ahoy shall report any such offence to the competent authority immediately.

53. Fire and flame effects

Fire and flame effects are not allowed in the RACC. Use in other parts of the building of the Ahoy-complex must be registered in advance and is only allowed if Ahoy gives permission.

54. Exhibiting with ovens, griddles and deep fryers

If Ahoy agrees to the use of an oven, griddle or deep fryer at a stand during an exhibition, the lessee must take the following into account:

1. The use of electrical equipment is preferred.
2. The lessee must inform Ahoy in advance about the placing of gas appliances. These appliances must have fixed metal gas connectors or high-pressure hoses with metal couplings and must be set up in a way that minimises the risk of fire to the greatest extent possible.
3. To prevent odour nuisance, an effective extractor unit must be installed at the stand.
4. The stand must always be equipped with a prescribed fire extinguisher and/or fire blanket.
5. Flambéing is only permitted in consultation with Ahoy.

55. Use of gas bottles

The use of gas bottles is tolerated only very rarely and the following rules apply:

1. The intended use must be reported in advance.
2. Gas bottles may only be filled with the gas for which they were designed and tested and of which the name is displayed on the gas bottle in accordance with the Carriage of Dangerous Goods by Dutch Road Regulations.
3. All gas bottles and materials must be approved and certified by Lloyd's Register Nederland (Energy) or an equivalent institution. Gas bottles must have an inspection date. The storage of gas bottles in/on the Ahoy complex of which the inspection date has expired, is not permitted.
4. Reserve gas bottles must always be stored outside in the dedicated storage area (Quadrant B near Ahoy Arena and/or the storage area near Gate G). Storing gas bottles indoors is prohibited!
5. Following the end of the event, the used gas bottles must immediately be disconnected and also stored outside in the dedicated storage area. If they are not being used for business operations or in the context of an exhibition, gas bottles may not be present inside the building.
6. The locations of all gas bottles being used must be reported to the health and safety officers, porters and company emergency response team members and these persons must be aware of the locations of all gas bottles being used. The presence of the gas bottles must also be stated in the fire safety book kept at the porter's lodge.
7. When gas bottles are being used, fire extinguishers containing the agent required to fight fires fuelled by gas must be within easy reach.
8. During an event, a maximum of 52 gas bottles may be inside the building.

9. Stands, booths or carts at which gas bottles are used must be placed along the sides of the building to the greatest extent possible. They must not be placed in the middle of a hall.
10. Gas bottles or other bottles with high pressure must be properly secured at all times so that they do not fall over.
11. The safety measures taken with respect to bottles that contain gas must also be taken with respect to empty gas bottles.

56. Exhibiting with motor vehicles

If Ahoy agrees to the exhibition of motor vehicles, which include cars and watercraft, the following requirements must be complied with:

- the fuel tank must be entirely
- grounding switch, needs to be disconnected.
- Health and safety officers must be informed in advance to be alert about the situations around or nearby the vehicles.
- A fire extinguisher must be placed next to the vehicle.

57. CO2 jets / CO2 guns / Confetti machine

CO2 jets / CO2 guns / Confetti machines are not allowed in the RACC. Use in other parts of the building of the Ahoy-complex must be registered in advance and is only allowed if Ahoy gives permission.

58. Exhibiting with laser light

If Ahoy agrees to the use of laser light as part of an exhibition, the following requirement must be complied with: the beam power density may not exceed 2.5m/W/m2. If the beam power density is greater, the beam must be entirely enclosed.

XI – Build-up and de-rig and the layout of the leased space

Build-up and de-rig must be in compliance with the regulations of the Rotterdam Safety Region, any other competent authorities and Ahoy. The project manager can send the handbook work safely at your request.This Handbook applies to the entire complex of Rotterdam Ahoy (The Ahoy Arena, the halls, the Rotterdam Ahoy Convention Centre, RTM-Stage and the offices) and relates to the most common activities during the period of Build-up and de-rig.

59. Access during build-up and de-rig

Ahoy uses a system of passes for everyone who performs work in Ahoy. Passes for suppliers and others who perform activities for the lessee prior to, during and after the event shall be supplied following consultation and must be worn such that they are visible.

Anyone who is on the Ahoy site must be able to identify themselves if requested by Ahoy staff or an competent authority. The lessee has the duty to point out to his personnel, hired personnel, hires self-employed persons and hired componanies who work on his behalf that they must have a valid idendity document with them during work in Ahoy.

60. Parking and entrance

Use can be made of the deliveries area that belongs to the leased locations. Parking in the deliveries area is at own risk.

Suppliers and others who are performing work for the event must use the entrances indicated by Ahoy. Passageways must be kept clear and must not be needlessly blocked. Large items must be present at least one day prior to the event.

61. Internal transport

1. Work in and around the Ahoy complex must be carried out in accordance with the guidelines drawn up in the Handbook for working safely.
2. The maximum speed for internal transport on outsite area of Ahoy is 10 km/h. The maximum speed for internal transport insite is 5 km/h.
3. A forklift truck or cherry picker/lifting ramp may only be operated if the driver has a valid driving proficiency certificate (Safety, Health and Environment Checklist Contractors).
4. Always take your surroundings into account while driving.
5. Pedestrians always have priority over vehicles and equipment.
6. Use the seat belt.
7. You must drive on the right, traffic from the right has priority.
8. Blocking emergency exits, fire extinguishers and escape routes is not permitted.
9. 9. Driving under the influence of substances that can affect driving ability (alcohol, drugs, medicines) is prohibited.
10. The driver must be at least 18 years old.
11. During the opening hours of an event, bicycles, cars and other vehicles may not be in the event spaces. An exception is made in this regard if the halls are being used for indoor parking.

62. Aerial work platform Fork and lift trucks

1. Work in and around the Ahoy complex must be carried out in accordance with the guidelines (3.3 and 3.4) drawn up in the Handbook for working safely.

2. Only electrically powered aerial lifts / aerial work platforms may be used.
3. Diesel engines are prohibited in Ahoy.

- Exception for cherry pickers/lifting ramps / aerial lifts:
  An exception is made for situations where the use of heavier aerial lifts are required. These heavier aerial lifts must be hybrid. The combustion engine may only be used when entering the building. Inside the building you must immediately switch to electrical use.
- Exception for forklift truck:
  An exception is made for forklifts with a lift capacity of more than four (4) tonnes. In such cases, the forklift should be fitted with an effective diesel particle filter.

63. Ceiling construction - Guy wires and rigging

To secure guy wires and place ceiling fixtures from which things can be hung (for lighting and sound, for example) in the leased space, the lessee must engage Ahoy's regular service providers. The lessee may not secure any kind of wires to the ceiling through the lessee's own actions.

64. Floor and truss load

Objects that cause the maximum floor load to be exceeded may not be placed. The maximum floor load in Hall 1 is 2,500 kg/m2. The maximum floor load in Halls 2 up to and including 6 is 1,000 kg/m2. The maximum floor load in Ahoy Arena is 1,000 kg/m2 and the maximum truss load is 10,000 kg per truss. In RTM Stage the maximum floor load is 1,000 kg/m2. Certain places can take greater loads. If the lessee wishes to make use of these places, the lessee must contact Ahoy.

65. Floor covering

Floor covering may not be secured to the floor by means of an adhesive or nails. It must not shift or curl up and must not cause employees or visitors to slip, stumble or fall. Only tape that does not leave traces of glue, such as fibreglass tape, may be used.
The use of appropriate decking is recommended at stands that have water pipes and/or electrical wiring. The maximum height of decking is set at 10 cm and the sides must be closed.

66. Lighting

The lighting present at Ahoy may not be switched off or reduced without Ahoy's permission. The lighting in the building can be set to the desired strength in consultation.

67. Cleaning and waste disposal

1. The lessee must comply with the guidelines prescribed by Ahoy regarding waste disposal and waste separation.
2. Obey the guidelines mentioned in the Handbook for working safely.
3. Ahoy's regular service provider uses waste containers to collect and dispose of the waste during the build-up and de-rig periods, and during the event itself.
4. The lessee must make use of the available waste containers. If the available waste containers are insufficient, the lessee must inform Ahoy and Ahoy shall ensure that additional containers are hired.
5. Waste must be separated to the greatest extent possible: paper/cardboard, word, glass, GFT-waste, sweeping dirt, and residual waste.

6. If there is minor chemical waste, Ahoy must be informed. Measures shall then be taken at the expense of the lessee seeking to get rid of it to ensure that it is disposed of correctly.
7. After the leased space has been closed to the public, the waste, placed in closed garbage bags and/or boxes to the greatest extent possible, may be placed in the passageways. Tape that has been used must also be removed.
8. Empty cans of paint may be handed over as minor chemical waste. Cans that are full or half full must be taken back.
9. The lessee is responsible for the disposal of hazardous waste, such as metals,plastic foil, waste oil, paint residues, contaminated solvents and small chemical waste.
10. Toilets and other public spaces may not be used as work areas and/or storage areas.
11. Waste left behind by the lessee that, in the opinion of Ahoy, exceeds what is normal in terms of quantity or nature may be removed at the expense of the lessee.

68. Waste water

discharge waste water is not permitted. Approval must be requested and received form the competent authorities (local authorities / DCMR).

69. Working at height

Only employees of companies that have Safety, Health and Environment Checklist Contractors (VCA) certification may perform work at height. A work permit is usually required. This work permit can be obtained from Ahoy's technical service.

It is important to work safely during the work at height. It is therefore important to comply with the applicable regulations, which are included in the Handbook work safely. The hanbook work safely can be sent to you on request by the projectmanager.

70. Asbestos

Materials containing asbestos are present at a few locations on the Ahoy site. Warning stickers are on the doors and walls of the spaces concerned. It is strictly forbidden to work with asbestos within the entire complex of Rotterdam Ahoy. A protocol applies within Rotterdam Ahoy. This protocol can be requested from the Technical Services department of Rotterdam Ahoy.

71. Emergency exits, firefighting equipment and alarm

Emergency exits, emergency lighting, fire-resistant doors, firefighting equipment, fire alarms and so on may not be fenced off, blocked or removed. All roads, exits, corridors, passageways, stairs and so on must be kept clear. The minimum passageway width is three metres.